

2024 PROCEDURE AND TIMELINE FOR ELECTION OF SCHOOL BOARD MEMBERS

- March 12-April 22 Candidate packets (HCSD information and blank petition forms) will be available to interested persons. Packets may be picked up from the District Clerk at the school district offices (67 Education Lane). Upon prior request, packets will also be available before and after meetings of the Board of Education during this time period. There will be a limit of one packet per person. Information about eligibility requirements for school board candidates and election procedures will also be available on the district website.
- March 12-April 22 Completed petitions must be delivered to the office of the District Clerk accompanied by a signed statement from the candidate indicating that she or he (1) meets the qualifications for serving on the school board and (2) has received information regarding nomination, campaigning and election procedures. The Clerk will keep a list of petitions received, and provide the list to the Board in a weekly report.
- April 22 @ 5:00 pm Petitions from **qualified candidates** which contain **25 valid signatures** must be received by Ms. Tammi Wadeson, District Clerk no later than 5:00pm, at 67 Education Lane, Hancock, NY 13783.
First expense statement must be submitted to the District Clerk on or before the thirtieth day preceding the election to which it relates, for all expenditures and contributions totaling more than \$500. – Education Law Section 1529.
- April 23 @ 9:00 am A public drawing for ballot position will be held at the district offices, 67 Education Lane. Candidates are invited, but not required to attend.
- May 16 **Second expense statement** must be submitted to the District Clerk. (Five days preceding election.)
- May 21** **Election Day** – 2:00 pm – 8:00 pm, Hancock Central MS/HS School, Room 203, 67 Education Lane, Hancock, NY 13783
- June 10 **Final expense statement** must be submitted to the District Clerk. (Twenty days after the election.)

Questions: Contact Tammi Wadeson, District Clerk 637-1301

**TO THE CLERK OF HANCOCK CENTRAL SCHOOL DISTRICT OF THE TOWNS OF
HANCOCK, DEPOSIT AND TOMPKINS, DELAWARE COUNTY, NEW YORK**

Qualifications for candidate for Member of the Board of Education:

1. Be able to read and write.
2. Be a qualified voter of the school district including:
 - (a) a citizen of the United States
 - (b) 18 years of age
3. A resident of the school district at least one year prior to election.
(You must have moved into the School District on or before May 21, 2023.)
(New York State Education Law 2012 and 2102)